



# OLW NEWS 2021

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Dear Parents & Families,

It was great to welcome the students back into their classrooms last week as Stage 1 of our Refurbishment Program is 99% complete. We hope to have our automatic doors commissioned today and a few other jobs completed in the very near future.

Our students and staff were very excited to move into their new learning spaces and have been very surprised by the feel or ambience that the new spaces create. The new entrances and larger windows that lead onto the deck have been a real hit, and having the additional shade area has been fantastic on these hotter days.

Stage 2 commenced last week after the lockdown with the hall and surrounds now cordoned off and a secure compound created for the worksite. This compound keeps our students safe, and well away from the works. Access to the school gates is now only from the Green Avenue end of the Church and will remain this way throughout stage 2.

Over the next couple of weeks, it will largely be demolition work as we begin to remove the internal fittings and open up the side wall facing the basketball court area, followed by some restructuring and remodelling of the hall. It will be a little noisy once again, but will be well worth the inconvenience in the long term.

## COVID-19 PROTOCOLS

As you would be aware, masks are now required outside your home when you cannot maintain the 1.5m social distancing protocol. Unfortunately, the 1 person per 2m<sup>2</sup> indoors currently limits parental access to classrooms and indoors areas. I know that many parents would love to see inside the new classrooms, so we are currently organising some out of hours times for next week where parents can come and have a look in the rooms but still maintain the COVID safe guidelines for schools.

Please remember that if you are onsite for more than 15 minutes or attending an onsite meeting, you must register through

our school QR code so that we have a record of visitors to the school site. We will need your continued assistance in order to ensure that we comply with all guidelines.

## PREP 2022

OLW is planning to hold an Open Evening and School Tours for prospective families on Wednesday, March 17, from 4.00pm - 6.00pm. Our School Captains will be hosting the tours of the school whilst our staff will be available in their learning spaces.

We currently have quite a number of applications, so if your child is in 4-year-old Kinder, please complete and return an Enrolment Form as soon as possible.

## BEGINNING OF YEAR MASS

Our Beginning of Year Mass will be this Tuesday, February 23, at 11.30am. Unfortunately, due to COVID restrictions only students can attend.

## SCHOOL FEES

2021 School Fees have now been sent to families by email today. If you have not received your account, please make contact with the school office to ensure that we have your current email address.

## CSEF

Families who hold a current Health Care Card are eligible to apply for CSEF support. Please see the attached applications forms, and please note that closure dates apply.

## WORD OF THE WEEK

Congratulations to everyone who found out that ambience means 'the character and atmosphere of a place,' and was a great way to describe the feel of our refurbished classrooms

Our word for this week is:

### ATMOSPHERE

Find out it's meaning and origin and see if you can add this word to your vocabulary over the next week!

Enjoy the week!

*Kevin Burke*



Hall Interior Demolition Works in Progress



## CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM

School Name

School REF ID

### Parent/legal guardian details

Surname \_\_\_\_\_

First name \_\_\_\_\_

Address \_\_\_\_\_

Town/suburb \_\_\_\_\_ State \_\_\_\_\_ Postcode \_\_\_\_\_

Contact number \_\_\_\_\_

Centrelink pensioner concession **OR** Health care card number (CRN)

-  -  -  **OR**

☐ Foster parent\* **OR** ☐ Veterans affairs pensioner (Gold Card)\*\*

\*Foster Parents must provide a copy of the temporary care order letter from the Department of Health and Human Services (DHHS).

\*\*Applicants must provide a copy of the Veteran Affairs Gold card

### Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Department of Education and Training (DET) to use Centrelink Confirmation eServices to perform an enquiry of my Centrelink customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Australian Government Department of Human Services (DHS) to provide the results of that enquiry to DET.

I understand that:

- DHS will use information I have provided to DET to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DET personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DHS and provide it to DET so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DET.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to the Victorian Department of Health and Human Services and /or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You are able to request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## CSEF ELIGIBILITY

Below is the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

### Criteria 1 – Eligibility

To be eligible\* for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
  - on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
  - b) Be a temporary foster parent, and;
  - c) Submit an application to the school by the due date.

\* A special consideration eligibility category also exists. For more information, see:

[www.education.vic.gov.au/about/programs/Pages/csef.aspx](http://www.education.vic.gov.au/about/programs/Pages/csef.aspx)

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

### Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students attending pre-school, kindergarten, home schooled, or TAFE.

### Eligibility Date

For concession card holders CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on the first day of either term one (27th January 2021) or term two (19th April 2021).

## PAYMENT AMOUNTS

### CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Primary school student rate: \$125 per year.
- Secondary school student rate: \$225 per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child.

**For ungraded students**, the rate payable is determined by the student's date of birth. For more information, see:

[www.education.vic.gov.au/about/programs/Pages/csef.aspx](http://www.education.vic.gov.au/about/programs/Pages/csef.aspx)

**Year 7 government school students** who are CSEF recipients are also eligible for a uniform voucher. Secondary schools are required to make applications on behalf of parents so please register your interest at the school.

## HOW TO COMPLETE THE APPLICATION FORM

### NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.  
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.  
If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2021 closes on 25<sup>th</sup> June 2021.

CSEF payments cannot be claimed retrospectively for prior years.

**Queries relating to CSEF eligibility and payments should be directed to the school.**

**PAYING SCHOOL FEES ELECTRONICALLY**

**How does it work?**

Direct Debiting allows the Catholic Development Fund (CDF), on behalf of your School, to deduct periodically from your account an agreed amount to cover your School Fees and Levies.

**Benefits to You**

CDF believes that this will assist families with the difficult task of budgeting for annual school fees and charges. One less major bill to worry about and it is free. It can save you time, money and hassles. No more problems with cheques left in school bags or the worry of sending cash.

**Benefits to School**

Transmission occurs automatically and is secure as no cash changes hands. The process of counting and banking funds will be greatly reduced, assisting school administration. CDF guarantees complete confidentiality on behalf of your School.

**How to Apply**

- Complete the attached Authorisation form (Part "A") and Direct Debit Request form.
- Sign both forms and return to the School office.
- The School will complete Part "B" and forward all completed forms to CDF (allow 14 days for CDF processing).

**Variations**

If you wish to alter the amount being transferred or cancel the authority, just advise your school.

Normal bank charges may apply, eg. dishonour fees if you have insufficient funds in your bank account.

(You will need to contact your bank or financial institution to establish if your account is suitable for direct debiting to occur. Credit card accounts and Passbook accounts are not suitable for direct debiting with CDF.)

December 2002

**AUTHORISATION FORM**

☐ New Authority ☐ Amendment (please ✓ appropriate box)

**Part "A" (Parent to complete)**

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

I/We authorise the Catholic Development Fund to arrange for debiting the account, as described in the **Direct Debit Request** form with the sum of \$\_\_\_\_ (minimum transaction amount \$20.00).

☐ weekly ☐ fortnightly ☐ monthly ☐ quarterly  
(please ✓ preferred option.)

commencing \_\_\_\_/\_\_\_\_/\_\_\_\_ (allow 14 days) until \_\_\_\_/\_\_\_\_/\_\_\_\_

Sign here

Sign here  
(For joint accounts, two signatures are required)

**Part "B" (School to complete)**

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

The above amount to be credited to:

School CDF Account No. \_\_\_\_\_

School CDF Account Name \_\_\_\_\_

SF No. \_\_\_\_\_

(Debtor Number)

Parent's Name \_\_\_\_\_

**DIRECT DEBIT REQUEST**

Request and Authority to debit the account named below to pay the Catholic Development Fund

Request and Authority to debit	Surname or Company name Given names or AKA/WRN (You) request and authorise the Catholic Development Fund (Incorporated in 1980) to arrange for any amount the Catholic Development Fund may debit or charge you to be debited through the Bk. Electronic Clearing System from an account held at the financial institution identified below subject to the terms and conditions of the Direct Debit Request Service Agreement (and any further instructions provided below).																										
Insert name and address of financial institution at which account is held	Financial Institution Name _____ Address: _____																										
Insert details of account to be debited	Name of Account _____ BSB Number: <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> Account Number: <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																										
Acknowledgment	By signing this Direct Debit Request you acknowledge having read and understood the terms and conditions governing the debit arrangements between you and the Catholic Development Fund as set out in this Request and in your Direct Debit Request Service Agreement.																										
Insert your signature(s) and address	Sign here: _____ Print Name: _____ Sign here: _____ Print Name: _____ Address: _____ Date ____/____/____																										