



# Our Lady of the Way Catholic Primary School Leadership Team Charter Policy

## **Membership**

The Leadership Team consists of the Principal, the Deputy Principal, the Religious Education Coordinator, and appointed POL Coordinators.

## **Our Mission / The Role of the Leadership Team**

As a Leadership Team we believe our role is to:

- Establish and communicate a clear focus and direction for Our Lady of the Way School.
- Create a positive school environment for all stakeholders.
- Present an effective model of leadership to our school community.
- Create an environment where high quality teaching and learning can be achieved.

## **Our Values**

- To be able to express and listen to a point of view, and welcome and respect differences of opinion.
- To operate in a climate of trust, honest and confidentiality.
- To be willing to work through conflict.
- To share responsibilities.
- To share a sense of purpose or common goals.
- To approach our work in good humour.

## **Our Protocols**

- The Leadership Team will meet weekly.
- An agenda for the Leadership Team meeting will be set by all members of the team.
- Minutes, with designated responsibilities and timelines for completion, will be taken at each meeting.
- Minutes will be published on the School Noticeboard for all staff to have access.
- Once consensus is reached, the team will present a united front on the issue.
- Be punctual. Start meetings at the agreed time.