

PHOTOGRAPH/VIDEO PERMISSION FORM



Our Lady of the Way
KINGSBURY

Dear Parent/Guardian

At certain times throughout the year, our students may have the opportunity to be photographed or filmed for our school publications and online channels, including our News such as the school's newsletter, website and YouTube channel, or to promote the school in newspapers and other media.

This form seeks your permission to use your child's photograph/video for the above purposes. Please complete the permission form below and return to the school as soon as possible.

Thank you for your continued support.

Note: Individual photos of each student are taken each year for the school's official archival records, educational and administration purposes.

STUDENT'S FULL NAME: _____ **YEAR LEVEL:** _____

1. School Purposes

I give permission for a photograph or video clip of my child to be featured in print and online publications such as:

Please circle YES or No for each item

| | | |
|-----|----|--------------------------------------------------------------------------------------------------------------------------------------------------|
| YES | NO | Community Publishing – Internal publications (e.g. Yearbook, photo/video presentations for Information or Celebration evenings) |
| YES | NO | External Publishing – OLW Newsletter and website (public sites) |
| YES | NO | Social Media sites managed by the school (e.g. OLW YouTube Channel) |
| YES | NO | Marketing – External promotional materials e.g. local newspaper stories and Enrolment ads (This includes hard copy and digital versions). |

2. Catholic Education Purposes

Melbourne Archdiocese Catholic Schools Ltd (MACS) and the Catholic Education Commission of Victoria Ltd (CECV) may also wish to use student photographs/videos in print and online promotional, marketing, media and educational materials. The photograph/video may appear in material, which will be available to schools and education departments around Australia under the National Educational Access Licence for Schools (NEALS), which is a licence between education departments of the various states and territories, allowing schools to use licensed material wholly and freely for educational purposes.

Please circle YES or No

| | | |
|-----|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| YES | NO | in material available free of charge to schools and education departments around Australia for MACS/CECV promotional, marketing, media and educational purposes without acknowledgment, remuneration or compensation. |
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Authorisation

Name of parent/Guardian

(please circle) _____

Signed: Parent/Guardian _____ **Date:** _____

Note: Any personal information will be stored, used and disclosed in accordance with the requirements of the Privacy Act 1988 and the Privacy Amendment Act 2013.

Withdrawal of Consent: If you wish to withdraw this authorisation at any time, it is your responsibility to notify the school.